



Friday 15th, Saturday 16th, Sunday 17th - February 2019

EVENT INFORMATION GUIDE

FRIDAY 15 FEBRUARY 2019

5KM OC6 Warm Up Race

- 11:00 Registration Open
- 12:00 Pōwhiri (official welcome)
- 12:30 or at completion of Pōwhiri race briefing
- 13:00 Races Start
- 14:30 Paddlers snack available
- 16:00 Prize giving on Grass Reserve

SATURDAY 16 FEBRUARY 2019

- 07:00 Registration Opens & Safety checks commence
- 07:00 Karakia (blessing)
- 08:00 Support Boat Briefings commence
- 08:30 42km Marathon & 35km/18km Iron Race Briefings
- 08:45 Registration Closes
- 09:15 18 km Women's & Mixed Teams Start
- 09:20 42/35/Women's and Mixed Teams Start
- 09:45 42/35/18km Men's Teams Start
- 09:50 42/35 Men's Teams Start
- 13:00 Paddlers snack served on grass reserve
- 15:30 Prize Giving
- 5.00pm After function 6.30pm food served (tickets purchased from registration details later in this guide)

SUNDAY 17 FEBRUARY 2019

10km J16 Iron Race, J19 & Short Course Race (Novice category included)

24km OC1 & OC2 Relay Race

- 06:30 Registration Opens for all Sunday races
- 07:30 10km J16 Race Briefing
- 08:00 10km J16 Race Starts
- 08:30 Registration Closes for all Sunday races
- 09:00 10km J19 & Novice Race Briefing
- 09:30 24km OC1 & OC2 Relay Race Briefing
- 09:40 10km J19 & Novice/ Shortcourse Race Starts
- 10:00 24km OC1 & OC2 Relay Race Starts
- 15:00 Prize Giving on Grass Reserve and closing karakia

*note prizegiving times may vary slightly depending on race finishes.

PADDLERS CHECK LIST

- FEES PAID – All fees must be paid in order to participate in the race
- WAIVERS – Signed and returned to registration officials
- OFFICIAL RACE NUMBER – Must be displayed on front of canoe(s)
- RACE RULES – Please ensure you are familiar with the race rules
- SUPPORT BOATS – Please ensure you know your skipper & boat details prior to race day
- RACE START – See Race Start
- EMERGENCIES – See Emergency Procedures

CONTACTS

Race Director	Lara Collins	027 548 4612
Assistants	Mike Weiss Mike Mann	
Safety Manager	Steve Muir	027 442 7272
Race Course Manager	Nick Lowes	021 990 424
Event Manager	Michelle Mclean	027 548 4615
Support Boat Manager	Glenn Whiting	027 534 5244
Canoe Hire Manager	Ray McMath	021 874 711

Emergency **111**

Coastguard **Channel 16 or phone *500**

Officials **Channel 27 or phone 021 990 424 (Nick – Race Course Manager)**

RACE INFORMATION

1. OC6 CANOE ELEGIBILITY

Canoes need to meet Waka Ama NZ standards. Canoe safety checks will be conducted before racing for all canoes. **All canoes will need to be in the allocated safety check area. If you are outside of this area you will not be checked and you will be disqualified. It is the crew's responsibility to have your canoe in the correct area. The area is on the grass reserve outside the boating club. If you are past the vendors and crowd barriers you have gone too far. On the beach the area directly down from the boating club along in line with the playground will be checked. Anything past these markers will not be checked.** This is to ensure no canoe is missed and our safety checkers can quickly assist all crews.



2. CANOE LOANS

The Takapuna Beach Cup is not responsible for canoes loaned by other clubs to paddling crews. Please handle the canoes with great care and respect at all times.

All clubs and crews will have been emailed to ensure crews are aware of who is providing their waka. **If you are unable to locate your waka** you can go to the rental tent. This will be based on the grass area by the boating club. They can assist you with locating Ray the Canoe manager or give you directions to your waka.

3. CANOE STORAGE

Canoes may be off-loaded and stored on the grass reserve next to the Takapuna Boating Club for overnight storage on Thursday, Friday and Saturday. We will have security guards monitoring the site area overnight. It is recommended that due to the new playground, all canoes are dropped off on the boat ramp or the end carpark by toilet block and then taken by trolley to the reserve area. For people bringing waka you need to ensure you have assistants to help you. We will have some volunteers, but they will not be there at all times.

4. COMMUNICATIONS

All Officials will have cellular and radio communication. All support boats must have VHF radio and cellular communications. There will be a PA system for announcements.

5. EMERGENCY / INCIDENT PROCEDURES

In the water, *'assistance required'* – paddle to be held up high above your head and waved.

The crew manager or support boat captain will determine whether emergency help or assistance is needed.

Radio message to race officials on Channel 27 or phone 0275 484 615 for Michelle Mclean or 0275 484 612 for Lara Collins, Mike Mann

In the case of an extreme accident, contact the Coastguard on channel 16 or phone *500

Advise them of:

- Name team and canoe number/colour
- Your location
- Extent of problem – medical, mechanical.

Emergency Contact Numbers

Race Course Manager: Nick Lowes 021990424
Safety Manager: Steve Muir 0274427272
Event Manager: Michelle Mclean 0275 484 615
Race Director: Lara Collins 0275 484 612

6. MEDICAL

First Aid service will be present on Friday, Saturday & Sunday for any medical & emergency services.

7. MERCHANDISE

Merchandise will be on sale throughout the event. A stall will be set up under the event marquee on the grass reserve. EFTPOS will be available. Sizes and styles are limited so please make sure you get in quick to avoid disappointment.

8. OFFICIALS

Please see page 2 for full list of Key Event Officials and contact details.

9. OFFICIAL RACE NUMBER STICKER

The race number sticker is to be placed on the **right side** of the canoe in the front (bow). Please make sure the number isn't placed too high on the canoe.

Note: this may change due to alternate courses being initiated due to bad weather conditions if it is changed this will be notified at registration and a reminder at briefing.

10. PADDLERS REQUIREMENTS PRIOR TO RACING

- Pay all fees and complete the registration process.
- Read race rules available on the Takapuna Beach Cup website.
- Sign the waiver form.

We may request to see proof of age if you are competing in an age-group division or confirm your Waka NZ number if applicable.

11. PARKING TRAILERS and WAKA DROP OFF

Please see separate trailer parking document (will be online Tuesday 12 Feb)

12. PHOTOGRAPHER

There will be a professional photographer taking pictures and filming throughout the races. All photos will be posted on our Facebook page and will be free to download. If you need a higher resolution you can email:

michelle@takapunabeachcup.com or admin@wakaama.co.nz

13. RACE BRIEFINGS

All race briefings will be held on the grass reserve, near the event marquee. Please ensure at least one of your crew members attends your race briefing. An attendance form will need to be signed.

14. RACE START PROCEDURES

All non-relay races:

Five minute warning of start will be by an announcement over the PA system. A red flag will indicate approximately one minute before start. A green flag and horn blast indicates racing can commence. Flag times are a maximum and may be reduced at the Race Director's discretion. At the start, crews are required to have one team member standing no deeper than waist deep in the water beside their canoe. If a crew fails to do so before the race commences, they will be subject to a time penalty at the Race Directors discretion.

IMPORTANT: All 18km crews will start 5mins before the 42 and 35km crews. The 42km crews need to get ready at the left of the start line and 35km crews to the right. Once the 18kms have departed there will be approx. 5mins till the start of 35 and 42km races.

It is up to the crews to position themselves on the start depending on distance you are racing. And all 35 and 42km crews must allow the 18km crews to be at the front ready for their start.

There will be flags on the beach to indicate the change in distance.

Saturday

Low tide: 10.50am

High tide: 4.30am/ 5.00pm

Sunday

High tide 5:45am

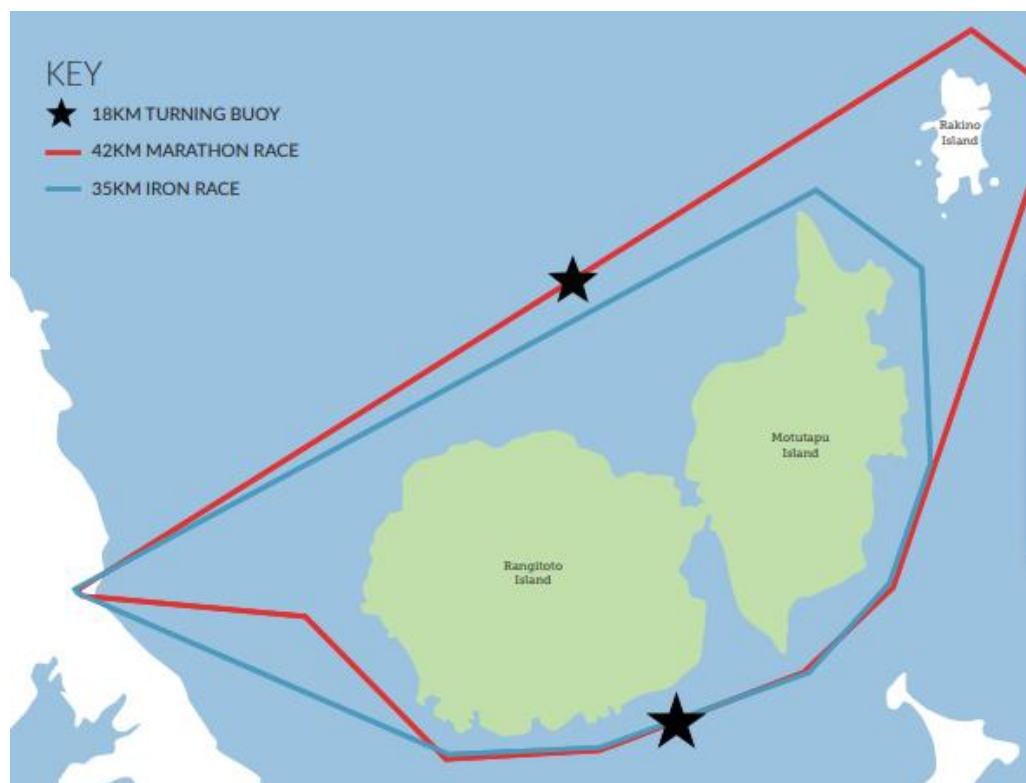
Low time: 11.50am



Relay races:

All relay races will start on the water between two start buoys. Five minute warning of start will be by an announcement over the PA system. A red flag will indicate approximately one minute before start. A green flag and horn blast indicates racing can commence. Flag times are a maximum and may be reduced at the Race Director's discretion.

Race courses will be confirmed at race briefings so ensure you attend. Direction of 18km race will be dependant on weather and conditions.



15. RACE FINISH PROCEDURES

All relay races will be electronically timed and will require a run finish on the beach over the timing pads or through the finish chute. Once you have completed your race, please ensure your canoes are out of the way of other crews finishing the race and that you hand in your timing device (there is a charge for non-returned timing devices). All other races need to confirm finish at race briefing.

16. RACE RULES

Please ensure each member of your crew is familiar with our race rules. These can be found on our website.

If you have any questions or are unsure of any of the rules, please contact the Race Director or Event Manager.

NOTE: All W1 relays must be completed in the same canoe

Link to race rules

<http://www.wakaama.co.nz/pages/read/1003423>

17. REGISTRATION

Registration office is inside the Takapuna Boating Club and opens from 11am on Friday, 7am on Saturday and 6:30am Sunday. Please note that registration will close at 12pm on Friday, 8.45am on Saturday and 8:30am on Sunday. You must ensure payments have been made prior to collecting race pack. EFTPOS will be available. We will allow W1 paddlers to register Saturday afternoon 4.00pm-5.00pm. **It is paddlers responsibility to do a final check of relay entries prior to racing. This will show if any divisions are changed due to low numbers.**

At registration, you will be required to sign in and will then receive your race pack. The race pack will contain the following items:

1. Canoe number sticker/s
2. Safety check form
3. Event Booklet

You will then be required to get your waiver form and waka safety check sheet signed. The safety checkers will return the safety check form to registration. Waivers are available online and will be on the desk in registration so you can complete these prior.

Waiver and Safety checks must be completed. If these are not returned prior to racing, the team will be disqualified.

Registration office will have a noticeboard for paddlers looking for a seat and any paddlers looking to hire a waka for Sundays relay. The relay hire is done with individuals not through Takapuna Beach Cup.

18. SECURITY

There will be security guards at the event site to monitor the area and to watch over any canoes that may be left overnight on Thursday, Friday and Saturday.

19. WASTE MANAGEMENT

Takapuna Beach Cup is committed to ensuring we limit waste at our event. Please ensure the bins provided are used for food waste, recycling and general waste. It is also encouraged to use reusable equipment/ drink bottles where possible.

20. AFTER FUNCTION – 5.00pm onwards Saturday Night

The after function on Saturday night will be held at the Elephant Wrestler. For those who have purchased tickets, a wristband will be provided at registration. This wristband will get you access to the booked courtyard area. You will receive a free drink upon arrival (drink token provided), a boxed meal (to be served at 6.30pm) and dessert. There are limited tickets available due to venue capability. You can purchase tickets at registration for \$20.

We will also have three \$50 bar tabs available to win. Just purchase your ticket before prizegiving on Saturday to be in the running.

Address:

138 Hurstmere Road, Takapuna.

It's a two minute walk from the boating club end of the beach.



21. SUPPORT BOATS

- Have the boat information (the week prior) and waiver signed and return to race management before the start of the race.
- Have adequate lifejackets for those onboard and a first aid kit.
- **Observe anchoring rules as per the support boat briefing document.**
- Stay **behind the canoe** unless preparing for or dropping off paddlers for a crew change.
- **Turn the motor off** when dropping off or picking up paddlers.
- Approach paddlers in the water on the **starboard side** where they can be seen.
- Do not interfere with another canoe.
- Ensure there is a non-participating observer on board.

22. WAIVERS

A waiver form for each crew must be signed by all paddlers of that crew. It must then be returned to the registration office in order to receive the crew's race pack with the official race number sticker.

NO PADDLERS CAN PARTICIPATE WITHOUT HAVING SIGNED WAIVER FORMS.

23. VENDORS

The Hand Therapy Group (based at Airport Oaks & Glenfield) will be onsite Saturday to offer free wrist strapping and advice. They have worked with paddlers to help strengthen and stabilise wrist and finger injuries. Check out their website www.thtg.co.nz, Facebook page <https://www.facebook.com/thehandtherapygroup> or Instagram <https://www.instagram.com/thehandtherapygroup/?hl=en> for more info.

Equipment Suppliers

Ocean Culture/ Tai Paddles/ East Coast Paddler/ Waka Paddle

Food Vendors

Onsite Catering Seafood Truck, Zomer Café, Gelato, Coffee

We hope that you will enjoy the event and we welcome any feedback afterwards.